

JOB TITLE – TEST ANALYST

Position reports to : Cloud Development Manager
Direct Reports : Not Applicable
Office Location : Adapt IT Johannesburg Campus

PURPOSE OF THE POSITION

The objective of a Test Analyst for the CaseWare Division is to achieve ongoing financial success for the business through efficient product delivery and utilization. The incumbent is responsible for partnering with key internal stakeholders, overseeing the planning, development and execution of quality assurance and application testing to ultimately enhance customer value. The incumbent will also be expected to work closely with external customer stakeholders to provide quality assurance in client adoption of new solutions.

PRIMARY RESPONSIBILITIES FOR THE ROLE

a) Testing and Quality Assurance

- Execute and evaluate manual or automated test cases and report test results;
- Contribute to the development and testing of User Stories;
- Analyse test requirements from specifications, map test case requirements and design test coverage plans;
- Validate User Stories by ensuring that they have appropriate Test plans, and adhere to Testing Standards;
- Facilitate test plan/case reviews with cross-functional team members and ensure test plans are approved by a fellow Test Analyst before executing on the Test Plan; and
- Identify any potential quality issues per defined process and escalate potential quality issues.

b) Project Delivery

- Drive successful execution of sprint objectives by coordinating with all stakeholders across the release value-chain (Product Development, Product Owner(s), Product Manager(s), Content Providers and Third Parties);
- Participate in key activities that compliment success in every Program Increment;
- Drive efficiency in delivery by resolving challenges that may impact successful delivery; and
- Partner with Scrum Master(s), Product Owner(s) and fellow team members to identify potential risks.

c) Cloud Migration

- Partner with the Practice Management consulting team and lead the quality assurance efforts, to ensure client data is appropriately transferred and represented in desktop to cloud migrations;
- Participate in desktop to cloud migration requirement evaluations and support efforts to ensure intended development features can meet customer needs;
- Partner with development team stakeholders to support efforts that ensures customer solutions can be transferred successfully from the desktop to the cloud, whilst providing for satisfactory application performance;
- Direct customer feedback and development requirements that arise from migration efforts to Product Managers and Owners to support the product migration backlog; and
- Execute, support and contribute to the desktop to cloud Migration Strategy.

d) Collaboration and Stakeholder Management

- Maintain effective communication with relevant teams (Product, Support, Training and Consulting etc) to identify and act on real-time customer insight to inform compelling customer experience interventions;
- Support go-to-market execution by collaborating closely with the Product Owner(s) and fellow development teams in optimising user experiences, solving customer issues and partnering closely with customer success and client facing functions; and
- Establish a trusted relationship to help drive continued value of products and service.

e) Data Analysis

- Understand client feedback to deliver additional product line features and capabilities that addresses client issues; and
- Optimise existing metrics and defining new areas of measurement to improve velocity, cycle time, product experiences and performance.

QUALIFICATION AND EXPERIENCE REQUIREMENTS

Essential Requirements

- Completed BSc Computer Science / Information Systems or BCom related degree.
- At least 3- 5 years' experience in software testing/development related roles.
- Completed ISTQB Foundation or Agile qualification or similar is an advantage.

Desirable Requirements

- Experience using/supporting financial software systems
- Experience in CaseWare Practice Management Software would be preferred.
- Experience with tax and/or secretarial software is desirable.
- Experience using ticketing systems such as JIRA.

KNOWLEDGE

- Tax and/or Secretarial compliance.
- Testing Standards.
- Test Plans & Procedures.
- Testing Tools.

SKILLS

- Analytical skills.
- Computer literacy skills.
- Facilitation skills.
- Quality management software skills.
- Business processes skills.
- Defect management skills.
- Manual testing skills
- Automated testing skills.

ATTRIBUTES

a) Personal Attributes and Qualities

- Effective communicator at all levels.
- Creative approach in solving technical problems, whilst translating technical requirements into test plans.
- Strong sense of prioritization, focusing on deliverables.
- The ability to effectively deliver on deadlines and to be self-motivated.
- Abstract thinker – the ability not to conform to the norm and taking a non-conventional approach in uncover software defects.
- An unreserved commitment to quality and elimination of mistakes and errors.
- Reliability and resiliency – being adaptive to a changing environment with unique challenges.



- The ability to collaborate effectively with others.
- Adding value by promoting innovation and leveraging new ideas.

APPROVAL

The signatories hereof, confirm that their acceptance of the contents and recommend the adoption thereof,

Product Executive

Date

Test Analyst

Date

